SYLLABUS FOR
COC IN FASHION DESIGNING

Term I

Unit I	Syllabus (Theory Course)	Hours
1	Color Combination	01 Hours
2	Different types of Dress material for kids, ladies & Gents	01 Hours
3	Knowledge of Machine a) Broken thread b) Broken Needle c) Noise disturbance in machine etc.	01 Hours
4	Simple tacking	01 Hours
5	Running Stitches	01 Hours
6	Hemming Stitches	01 Hours
7	Catch Stitches	01 Hours
8	Bar Trade, Accountability, Truthfulness of Information about trade etc.	01 Hours
9	Body measurement to cloth measurement, Ethics of transparency, Customer relations	01 Hours
10	Diagrams required & Question & Answers	01 Hours
	Total	**10 Hours**

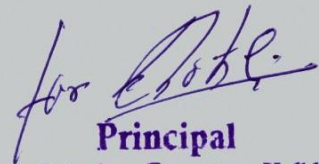| Unit II	Syllabus (Practical Course)	Hours
1	Children's Garments a) Layette & Set b) Frock & Knicker c) Romper d) Fancy Frock Item (Parallel or Hipsters) e) Optional Dress (Drop Shoulder Frock, Shirt, Top etc.)	32 Hours
2	Ladies Items a) A-Line Salwar Kameez b) Princess Cut with Churidar c) Plain blouse d) Katori blouse e) Optional	30 Hours
3	Gents items a) Half Sleeves shirt & short b) Baba Suit c) Nehru Shirt Pajama	08 Hours
	Total	**70 Hours**

Term II

Unit III	THEORY COURSE	Hours
1	Knowledge of Machine	02 Hours
2	Knowledge of Body Measurement to clothes	02 Hours
3	Methods of cutting with the help of a drafted paper clothes	02 Hours
4	Handling & preparing of different varieties of fabrics according	02 Hours
5	Knowledge of hemming	02 Hours
	Total	**10 Hours**

Unit III	PRACTICAL	Hours
1	Knowledge of Simple A-Line dress a) Selection of Material b) Neck finishing c) Sleeve Style d) Adjustment of draft	30 Hours
2	Knowledge of Princess cut with Chudidar a) Selection of Material b) Neck finishing c) Different Style d) Front 3 Cuts e) Side slit f) Shapes & Methods g) Leg Shaper h) Machinists Scissors i) Pressing table j) Hangers k) Stand (for hanging dress – T shape wooden)	34 Hours
	Total	**64 Hours**

Unit IV		Hours
	Oral Exercise	01 Hours
	Written Exercises	03 Hours
	Journal	02 Hours
	Total	**06 Hours**

Co-ordinator
C.O.C. Fashion Designing
Samajbhushan Ganpatrao Kalbhor
Arts, Commerce & Science College
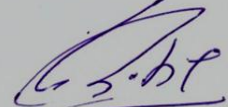Loni Kalbhor, Tal. Haveli, Dist. Pune

Principal
Samajbhushan Ganpatrao Kalbhor
Art's Commerce & Science College
Loni Kalbhor, Tal. Haveli, Dist. Pune

Samajbhushan Ganpatrao Kalbhor Arts, Commerce & Science College, Loni kalbhor, Pune.
Syllabus
Tally Course

1. User Interface and Company Management
2. Masters – Ledgers
3. Masters – Groups
4. Masters – Bill wise Debtors and Creditors Ledger
5. Payment Voucher
6. Day Book in Tally
7. Pre-Allocation of Bills
8. Receipt Voucher
9. Contra and Journal Voucher
10. Cheque Printing in Tally ERP
11. Masters : Inventory
12. Goods and Services Tax (GST)
13. Purchase Voucher with GST
14. Sales Voucher with GST
15. GST Returns and Payment
16. Billing Features in Tally
17. Purchase Order Processing
18. Sales Order Processing
19. Debit and Credit Notes
20. Bank Reconciliation in Tally
21. Price List in Tally
22. Credit Limit
23. Stock Transfers
24. Manufacturing Vouchers
25. Batch Wise Details
26. Re-Order Level in Tally

27. Interest Calculations (Auto Mode)

28. Voucher Types and Class

29. Point of Sales

30. Scenarios and Optional Vouchers

31. Budgets and Controls in Tally

32. Cost Centres and Cost Categories

33. Party Ledger Analysis

34. Purchase and Sales Reporting

35. Stock Analysis and Reports

36. Cash and Bank Reports

37. Search, Filter and Sorting

38. Financial Reports

39. Multi Language

40. Export, Import, Backup and Restore

41. Tax Deducted at Source (TDS) & Law in Tally

42. Payroll Accounting in Tally

43. Finalisation Entries

44. Data Security & Ethics

45. Tally Audit

46. Data Synchronisation

47. Multi-Currency

48. Printing Reports

49. Miscellaneous

50. Shortcut Keys

Dr. Botre G.S.
coordinator.

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