The Annual Quality Assurance Report (AQAR) of the IQAC of
Samajbhushan Ganpatrao Kalbhor Arts, Commerce and Science College,
Loni Kalbhor, Tal. Haveli, Dist. Pune, Maharashtra

Part – A

AQAR for the year

2014-15

1. Details of the Institution

1.1 Name of the Institution

Shri Swami Vivekanand Shikshan Sanstha's Samajbhushan Ganpatrao Kalbhor Arts, Commerce, and Science College, Loni Kalbhor.

1.2 Address Line 1

S.G.K. College, Loni Kalbhor

Address Line 2

At- Loni Kalbhor, Tal. –Haveli, Dist. – Pune.

City/Town

Loni Kalbhor

State

Maharashtra

Pin Code

412201

Institution e-mail address

sgkcollegeloni@gmail.com

Contact Nos.

020 – 26913846, 020- 26913847

Name of the Head of the Institution:	Prin. Dr. Jaysing Shriram Deshmukh

Tel. No. with STD Code:

020- 2691 3846, 2691 3847

Mobile:

9423269832

Name of the IQAC Co-ordinator:

Mr. Koli Ratnakar Bhagwat

Mobile:

9423185653

IQAC e-mail address:

sgkcollegeloni@gmail.com

1.3 NAAC Track ID

MHCOGN 12016

1.4 NAAC Executive Committee No. & Date:

EC/66/RAR/100, 21th Feb.2014

1.5 Website address:

www.sgkcollege.com

Web-link of the AQAR:

http://www.sgkcollege.com/AQAR 2014-15.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	C++	68.00	2004	5 Years
2	2nd Cycle	B	2.12	2014	5Years

1.7   Date of Establishment of IQAC :   01/12/2004

1.8   Details of the previous year's AQAR submitted to NAAC after the latest Assessment and
.   Accreditation by NAAC

        I   AQAR for the Academic Year 2013-14 submitted on 23/08/2014

1.9   Institutional Status

        University   -   State   ✓

        Affiliated College   -   **Yes**   ✓
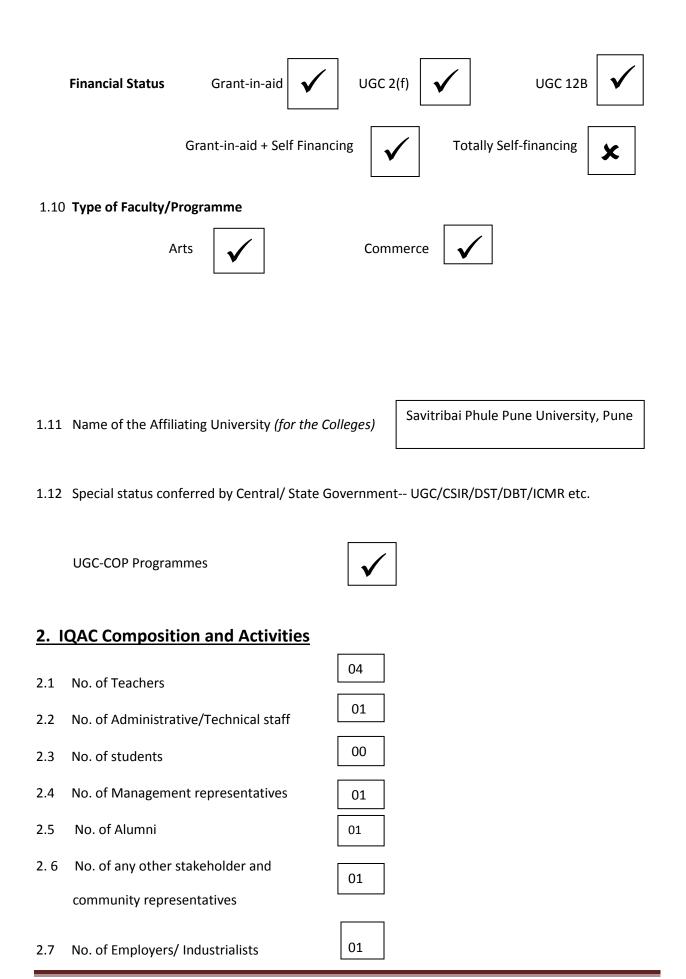

        Constituent College-   **Yes**   ✓

        Autonomous college of UGC -   **No**

        Regulatory Agency approved Institution -   **No**
        (eg. AICTE, BCI, MCI, PCI, NCI)

        Type of Institution -   Co-education   ✓

                        Rural   ✓

Financial Status   Grant-in-aid ✓   UGC 2(f) ✓   UGC 12B ✓

Grant-in-aid + Self Financing ✓   Totally Self-financing ✗

1.10 **Type of Faculty/Programme**

Arts ✓   Commerce ✓

1.11 Name of the Affiliating University *(for the Colleges)*

Savitribai Phule Pune University, Pune

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc.

UGC-COP Programmes ✓

2. IQAC Composition and Activities

2.1   No. of Teachers   04

2.2   No. of Administrative/Technical staff   01

2.3   No. of students   00

2.4   No. of Management representatives   01

2.5   No. of Alumni   01

2. 6   No. of any other stakeholder and
         community representatives   01

2.7   No. of Employers/ Industrialists   01

2.8   No. of other External Experts   01

2.9   Total No. of members   10

2.10   No. of IQAC meetings held   04

2.11   No. of meetings with various stakeholders: 06   Faculty   03

       Non-Teaching Staff Students   01   Alumni   01   Others   01

2.12   Has IQAC received any funding from UGC during the year?   No

2.13   Seminars and Conferences (only quality related)

    (i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC   00

2.14   Significant Activities and contributions made by IQAC

IQAC held meetings with the teaching faculty to ensure the quality in teaching and research. It encouraged student- centred activities

2.15   Plan of Action by IQAC/Outcome

Plan of Action	Achievements
1.Separate departmental libraries	1.Women's hostel plan –estimate prepared
2.Reinstatement of science faculty	2. C.O.C. course in fashion designing started
3.Career oriented programme for girls	3. Seven UGC M.R.P. proposals sanctioned
4.Women's hostel	4. Proposal for G.D.A. sent to U.G.C.
5.Encouragement to teachers for M.R.P.	5.One National level Conference, one state level conference organized

2.15   Whether the AQAR was placed in statutory body   Yes ☑

Management ☑

Provide the details of the action taken

The AQAR was presented in the statutory body meeting. The members approved the efforts taken by the IQAC and the output. They promised to extend further co-operation in achieving the quality- improvement targets set by the IQAC.

Part – B
Criterion – I

1.   Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	00	00	0	
PG	02	00		
UG	02	00		
PG Diploma	00	00		
Advanced Diploma	00	00		
Diploma	00	00		
Certificate	01	00		
Others	00	00		
Total	05	00		

Interdisciplinary	00	00		
Innovative	00	00		

1.2 (i) Flexibility of the Curriculum: CBCS and Elective option
    (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	02
Trimester	00
Annual	02

1.3   Feedback from stakeholders*   Alumni ✔   Parents ✔   Students ✔
    (On all aspects)

Mode of feedback   Manual ✔

Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

> The syllabi of S.Y.B.A., S.Y.B.Com, M.Com II were revised by the University to which the college is affiliated.

1.5 Any new Department/Centre introduced during the year. If yes, give details.   No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
16	07	09	00	00

2.2 No. of permanent faculty with Ph.D | 06 |

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
07	00	09	00	00	00	00	000	16	00

2.4 No. of Guest and Visiting faculty and Temporary faculty | 00 | | 00 | | 03 C.H.B. |

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	03	12	09
Presented papers	03	10	06
Resource Persons	00	01	01

2.6   Innovative processes adopted by the institution in Teaching and Learning:

> Practice Tests, Question Banks, Elocution Competition, Seminar, Projects
>
> are organized for continuous evaluation and quality improvement

2.7   Total No. of actual teaching days during this academic year | 237 |

2.8   Examination/ Evaluation Reforms initiated by the Institution | ----- |
       (for example: Open Book Examination, Bar Coding,
       Double Valuation, Photocopy, Online Multiple Choice Questions)

2.9   No. of faculty members involved in curriculum | 03 | 07 | 00 |
       restructuring/revision/syllabus development
       as member of Board of Study/Faculty/Curriculum
       Development workshop

2.10   Average percentage of attendance of students | 75 |

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.	80	00	10	90	00	42.50
B.Com	71	00	20	80	00	35.21
M.Com	31	00	00	23	00	75.00
M.A. Economics	09	00	00	100	00	88.00

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

IQAC organizes regular review meetings of faculty members to devise new and useful strategies for improvement in teaching – learning process.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	00
UGC – Faculty Improvement Programme	00
HRD programmes	00
Orientation programmes	00
Faculty exchange programme	00
Staff training conducted by the university	00
Staff training conducted by other institutions	00
Summer / Winter schools, Workshops, etc.	02
Others	00

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	07	01	00	00
Technical Staff	00	00	00	00

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC gave importance to promotion of research attitude in the teaching faculty. It aimed at sending maximum Minor Research Project proposals to UGC. The research proposals were prepared according to the guidelines of UGC. The technical aspects of the selection of research proposal, methodology were given special emphasis. As a result seven M.R.P. proposals were sanctioned by UGC. At present, 5 faculty members have been pursuing for Ph.D.

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	00	00	00	00
Outlay in Rs. Lakhs	00	00	00	00

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	00	05	00	00
Outlay in Rs. Lakhs	00			

3.4   Details on research publications

	International	National	Others
Peer Review Journals	05	03	
Non-Peer Review Journals	00	00	
e-Journals	00	01	
Conference proceedings	01	14	

3.5 Details on Impact factor of publications:

Range ☐   Average ✓   h-index ☐   Nos. in SCOPUS ☐

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	----	-------	----------	---------
Minor Projects	2	UGC	310000	
Interdisciplinary Projects	----	-----	-------	------
Industry sponsored	-----	-----	-------	------
Projects sponsored by the University/ College	2	BCUD Pune University		
Students research projects *(other than compulsory by the University)*	-------	-------	-------	---------
Any other(Specify)	--------	--------	-----	--------
Total				

3.7 No. of books published   i) With ISBN No. | 02 | Chapters in Edited Books | 000 |

ii) Without ISBN No. | 00 |

3.8 No. of University Departments receiving funds from

UGC-SAP | 0 | CAS | 0 | DST-FIST | 0 |

DPE | 0 | DBT Scheme/funds | 0 |

3.9 For colleges   Autonomy | 0 | CPE | 0 | DBT Star Scheme | 0 |

INSPIRE | 0 | CE | 0 | Any Other (specify) | 0 |

3.10 Revenue generated through consultancy | 00 |

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	00	01	01	00	00
Sponsoring agencies	N.A.	B.C.U.D.	UGC		

3.12 No. of faculty served as experts, chairpersons or resource persons | 03 |

3.13 No. of collaborations   International | 00 | National | 00 | Any other | 00 |

3.14 No. of linkages created during this year   000

3.15 Total budget for research for current year in lakhs :

From Funding agency [   ]   From Management of University/College [0.585 lakh]

Total [o.585 lakh]

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	00
	Granted	00
International	Applied	00
	Granted	00
Commercialised	Applied	00
	Granted	00

3.17 No. of research awards/ recognitions   received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
00	00	00	00	00	00	00

3.18 No. of faculty from the Institution [04]
who are Ph. D. Guides
and students registered under them [18]

3.19 No. of Ph.D. awarded by faculty from the Institution [02]

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF [00]   SRF [00]   Project Fellows [00]   Any other [00]

3.21 No. of students Participated in NSS events:

University level [04]   State level [02]

National level [00]   International level [00]

3.22 No. of students participated in NCC events:

University level	N.A.	State level	N.A.
National level	N.A.	International level	N.A.

3.23 No. of Awards won in NSS:

University level	00	State level	00
National level	00	International level	00

3.24 No. of Awards won in NCC:

University level	N.A.	State level	N.A.
National level	N.A.	International level	N.A.

3.25 No. of Extension activities organized

University forum [ ]   College forum [ ]

NCC [ ]   **NSS** [✓]   Any other [ ]

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Tree plantation, Blood donation camp, road safety drive, Gender sensitization, anti- tobacco campaign were organized

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	2.32 hectare			
Class rooms	17			
Laboratories	00			
Seminar Halls	01			
No. of important equipments purchased (≥ 1-0 lakh) during the current year.		3 Computers	QIP Pune University	
Value of the equipment purchased during the year (Rs. in Lakhs)		126000	QIP Pune University	
Others				

4.2 Computerization of administration and library

Upgraded computing software, library software purchased and books data entry is in Process

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	6959	422488	385	50543	7344	473031
Reference Books	8285	617028	194	25961	8479	642989
e-Books	10000	2500	--	--	100000	2500
Journals	36	11411	--	--	36	11411
e-Journals	5000	2500	--	--	5000	2500
Digital Database	--	-	--	--	--	--
CD & Video	--	--	--	--	--	--
Others (specify)	377	64605	56	5848	433	70453

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	07	--	01	05	01	04		01
Added	03	--	--	00				
Total	10	--	01	05	01	04		

4.5 Computer, Internet access, training to teachers and students and any other programme for
.   technology Up-gradation (Networking, e-Governance etc.)

> Computerization of office is done. Library data entry work is in progress.
>
> AISHE and MIS online data entry is done regularly

4.6 Amount spent on maintenance in lakhs :

   i) ICT   0.2o lakh

   ii) Campus Infrastructure and facilities   3.22 lakh

   iii) Equipments   1.11 lakh

   iv) Others   0.95 Lakh

               Total :   5.48 Lakh

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

> Meetings with alumni association, parent- teacher association interaction, and corporate/ industrial visits are facilitated to improve the facilities and performance of students.

5.2 Efforts made by the institution for tracking the progression

> Regular attendance of students is ensured, Special attention is given to slow learners. The analysis of result is done frequently and teachers encourage students in improvement of performance.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
957	88	00	00

(b) No. of students outside the state

00

(c) No. of international students

000

Men

No	%
582	56

Women

No	%
463	44

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
489	76	13	192	01	771	446	155	40	403	01	1045

Demand ratio 1:1   Dropout - 4%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

> Special guidance cell for M.P.S.C., U.P.S.C. and other competitive examinations.

No. of students beneficiaries

40

5.5 No. of students qualified in these examinations

NET | 0 | SET/SLET | 0 | GATE | 00 | CAT | 00

IAS/IPS etc | 00 | State PSC | 00 | UPSC | 00 | Others | 00

5.6 Details of student counselling and career guidance

Regular counselling programs are organized.

No. of students benefitted | 105

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	-

5.8 Details of gender sensitization programmes

Anti -sexual harassment cell established. Regular interaction with girl students is done through the cell.

5.9 Students Activities

5.9.1   No. of students participated in Sports, Games and other events

State/ University level | 02 | National level | 00 | International level | 00

No. of students participated in cultural events

State/ University level | 00 | National level | 00 | International level | 00

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level | 00 | National level | 00 | International level | 00 |

Cultural: State/ University level | 00 | National level | 00 | International level | 00 |

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	05	4500
Financial support from government	27	Under process
Financial support from other sources	12	86000
Number of students who received International/ National recognitions	00	00

5.11   Student organised / initiatives

Fairs   : State/ University level | 00 | National level | 00 | International level | 00 |

Exhibition: State/ University level | 00 | National level | 00 | International level | 00 |

5.12   No. of social initiatives undertaken by the students | 05 |

5.13 Major grievances of students (if any) redressed: _____

Criterion – VI

6. Governance, Leadership and Management

6.1   State the Vision and Mission of the institution

> The propagation of education for dissemination of knowledge, scientific attitude, and infusion of moral values is the motto of the Institution. It gives importance to the values like truth, honesty, character building

6.2 Does the Institution has a management Information System

> Yes.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

> The college implements the curriculum developed by the university. The Principal and one teacher from the institute participated in curriculum development as B.O.S. members. The institute hosted one curriculum development workshop during the academic year. For quality improvement, the college adheres to the teaching plan and individual teachers prepare Question banks for students.

6.3.2 Teaching and Learning

> The teachers prepare Yearly teaching plans, provide question banks, practice tests, seminar topics, and extra lectures for slow learners and also for failed students.

6.3.3 Examination and Evaluation

> The examination department of college conducts all examinations as per the time table and question papers provided by the university. Students are counselled before and after examinations. The evaluation of Question papers of F.Y.B.A. and F.Y.B.Com is done at college level adhering strictly to the rules and norms of the university

6.3.4 Research and Development

> The faculty members take advantage of the Minor Research Project Schemes of UGC and BCUD Savitribai Phule Pune University. A conducive research culture has been developed by the research committee of the college.

6.3.5 Library, ICT and physical infrastructure / instrumentation

> As the college has limited financial resources, there are constraints to the development of the library building. However a section of land has been ear-marked for development of a separate library building in near future. The college has sufficient computerization.

6.3.6 Human Resource Management

> The unit is relatively small. The faculty members are given responsibilities of various committees to ensure smooth functioning of the academic activities of the college.

6.3.7 Faculty and Staff recruitment

> The college has fulfilled its staff through one new appointment and two other teachers have joined the college through routine transfers within the parent institution. Three other teachers were appointed on Temporary basis for the current academic year.

6.3.8 Industry Interaction / Collaboration

> The college management invites experts from the nearby industrial units for guidance to students. The students of commerce faculty have joined private banks as off campus recruitment on references given by the faculty members.

6.3.9 Admission of Students

> The admission procedure is completed as per the university guidelines and rules. The admission committee comprising of faculty members helps students in admission process.

6.4 Welfare schemes for

Teaching	Credit co-operative society
Non teaching	Credit co-operative society
Students	Earn and learn scheme

6.5 Total corpus fund generated   --

6.6 Whether annual financial audit has been done   Yes ✓   No ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Management	Yes	Institutional committee
Administrative	Yes	management	Yes	Institutional committee

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes ✓   No ☐

For PG Programmes   Yes ✓   No ☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Not applicable

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent   . colleges?

> Not applicable

6.11 Activities and support from the Alumni Association

> The alumni Association monitors the development of college and helps the management in improvement of facilities and in solving the problems of students.

6.12 Activities and support from the Parent – Teacher Association

> Parent- teacher association works as a bridge of understanding between college authorities and students. The association meetings are useful in getting feedback from the students and community. It helps in formulating future policies.

6.13 Development programmes for support staff

> The non- teaching staff is encouraged in enhancing educational qualification. As a result of encouragement, one peon has completed M.Lib. from Y.C.M. Open University.

6.14 Initiatives taken by the institution to make the campus eco-friendly

> Tree plantation programme, Garbage disposal system, rain water harvesting plants are working.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

> Financial assistance to needy students through 'Earn and learn' scheme has helped them in attending classes and pursue higher education

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

> UGC sponsored C.O.C. in fashion designing is running successfully. The institution has been trying to reinstate Science faculty. The follow up is taken at regular interval. The parent institution has sanctioned the proposal of women's hostel in principle. From the teaching staff, 9 teachers have submitted proposals for Minor Research projects.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

> (1) Women empowerment cell, career oriented course for rural girls.
>
> (2) Separate Non Residential Students' room for the outstation students.

***Provide the details in annexure (annexure need to be numbered as i, ii,iii)**

7.4 Contribution to environmental awareness / protection

> The college has rain water harvesting system. Every year at the time of annual Pandharpur   pilgrimage, he students create awareness among the visiting pilgrims about cleanliness, aids awareness, Nirmal Gram schemes and persuade pilgrims to use mobile toilets provided by the authorities

7.5 Whether environmental audit was conducted?   Yes ✓   No ☐

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

> This college in rural area is very close to a big IT city and educational centre, Pune. It has facilitated to the educational needs of rural students at comparatively very low financial cost. The college has started Post Graduate courses in Commerce and Economics. The institution has utilized its limited resources to the maximum extent. If the institution gets strong support from funding agencies, it can contribute to the bright future of rural students in Haveli Tahsil of Pune district.

8. **Plans of institution for next year**

> To strengthen infrastructure by constructing Women's hostel, Indoor sports facilities, to develop a separate Library building with excellent reading room, reference material and competitive exam. Coaching centre.

Name – Koli Ratnakar Bhagwat (Assist. Prof.)   *Name- Dr. J. S. Deshmukh*

_____   _____

Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

_____ *** _____