"Dissemination of Education for Knowledge, Science and Culture"

- Shikshanmaharshi Dr. Bapuji Salunkhe

Swami Vivekanand Shikshan Sanstha's

SAMAJBHUSHAN GANPATRAO KALBHOR COLLEGE, LONIKALBHOR

Tal. Haveli, Dist. Pune, M. S. 412 201

ANNUAL QUALITY ASSURANCE REPORT

AQAR: 2016-17

Of

Internal Quality Assurance Cell

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(July 1, 2016 to June 30, 2017)*

Part – A

1. Details of the Institution

1.1 Name of the Institution

> Samajbhushan Ganpatrao Kalbhor Arts, Commerce and Science College

1.2 Address Line 1

> A/P. Lonikalbhor,

Address Line 2

> Tal. Haveli, Dist. Pune.

City/Town

> Pune

State

> Maharashtra

Pin Code

> 412201

Institution e-mail address

> sgkcollegeloni@gmail.com

Contact Nos.

> 020 – 26913846, 020- 26913847

Name of the Head of the Institution:

> Prin. Dr. Sunilkumar B. Kurane

Tel. No. with STD Code:

> 020- 2691 3846, 2691 3847

Mobile:

> 9822488113

Name of the IQAC Co-ordinator:

Mr. Digambar M. Bhise

Mobile:

9822171131

IQAC e-mail address:

sgkcollegeloni@gmail.com

1.3 **NAAC Track ID**

MHCOGN 12016

1.4 **NAAC Executive Committee No. & Date:**

EC/66/RAR/100, 21th Feb.2014

1.5 Website address:

www.sgkcollege.com

Web-link of the AQAR:

http://www.sgkcollege.com/AQAR 2016-17.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	C++	68.00	2004	5 Years
2	2nd Cycle	B	2.12	2014	5Years
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC :

01/12/2004

1.8 AQAR for the year

2016-17

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC

i.   AQAR   2014-15   submitted to NAAC on   31/07/2015   (DD/MM/YYYY)

ii.   AQAR   2015-16   submitted to NAAC on   14/08/2016   (DD/MM/YYYY)

1.10 Institutional Status

University   State [√] Central [ ] Deemed [ ] Private [ ]

Affiliated College   Yes [√] No [ ]

Constituent College   Yes [√] No [ ]

Autonomous college of UGC   Yes [ ] No [√]

Regulatory Agency approved Institution   Yes [ ] No [√]

Type of Institution   Co-education [√] Men [ ] Women [ ]

                       Urban [ ] Rural [√] Tribal [ ]

Financial Status   Grant-in-aid [√] UGC 2(f) [√] UGC 12B [√]

                       Grant-in-aid + Self Financing [√] Totally Self-financing [ ]

1.11 Type of Faculty/Programme

Arts [√]   Science [ ]   Commerce [√]   Law [ ]   PEI (Phys Edu) [ ]

TEI (Edu) [ ]   Engineering [ ]   Health Science [ ]   Management [ ]

Others   (Specify)   [--]

1.12 Name of the Affiliating University *(for the Colleges)*   [Savitribai Phule Pune University, Pune]

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University   √

University with Potential for Excellence   --   UGC-CPE   --

DST Star Scheme   --   UGC-CE   --

UGC-Special Assistance Programme   --   DST-FIST   --

UGC-Innovative PG programmes   --   Any other (*Specify*)   UGC-COC :

(Carrier Oriented Course) Fashion Designing - sponsored by University

UGC-COP Programmes   --

2. IQAC Composition and Activities

2.1 No. of Teachers   04

2.2 No. of Administrative/Technical staff   01

2.3 No. of students   00

2.4 No. of Management representatives   01

2.5 No. of Alumni   01

2. 6 No. of any other stakeholder and
        community representatives   01

2.7 No. of Employers/ Industrialists   01

2.8 No. of other External Experts   01

2.9 Total No. of members   10

2.10 No. of IQAC meetings held   04

2.11 No. of meetings with various stakeholders: No.   06   Faculty   03

Non-Teaching Staff Students   01   Alumni   01   Others   01

2.12 Has IQAC received any funding from UGC during the year?   Yes ☐   No ☑

   If yes, mention the amount | -- |

2.13 Seminars and Conferences (only quality related)

   (i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

   Total Nos. | -- | International | -- | National | -- | State | -- | Institution Level | -- |

   (ii) Themes | -- |

2.14 Significant Activities and contributions made by IQAC

> IQAC held meetings with the all faculty members in order to organize one National, one State Level Conference and one State Level Seminar.

2.15 Plan of Action by IQAC/Outcome

   The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
● Motivate teachers to develop Research temperament ● To organize one National and one State Level Conference ● To prepare Academic Calendar to conduct various activities	● Teachers are engaged in research; minor projects, research publications and pursuing Ph.D. ● Organized one National, one State Level Conference and one State Level Seminar ● Prepared Academic Calendar and organized activities accordingly

2.15 Whether the AQAR was placed in statutory body   Yes ☑   No ☐

   Management ☑   Syndicate ☐   Any other body ☐

   Provide the details of the action taken

> The AQAR was placed in the statutory body. The members approved it and measured efforts taken by IQAC and assured due support, co-operation in promotion of quality- enhancement.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	--	--	--	--
PG	02	--	--	--
UG	02	--	--	--
PG Diploma	--	--	--	--
Advanced Diploma	--	--	--	--
Diploma	--	--	--	--
Certificate	01	--	--	--
Others	--	--	--	--
Total	05	--	--	--

Interdisciplinary	--	--	--	--
Innovative	--	--	--	--

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
    (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	02
Trimester	--
Annual	02

1.3 Feedback from stakeholders*   Alumni ☐   Parents ☑   Employers ☐   Students ☑
    (On all aspects)

    Mode of feedback   :   Online ☐   Manual ☑   Co-operating schools (for PEI) ☐

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

    There is no any revision/updating in rule or syllabus by the affiliating university.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

    No any new Department/Centre is introduced during the year.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of
permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
14	06	07	--	01

2.2 No. of permanent faculty with Ph.D.

05

2.3 No. of Faculty Positions
Recruited (R) and Vacant (V)
during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
--	01	--	--	--	--	--	--	--	01

2.4 No. of Guest and Visiting faculty and Temporary faculty   --   --   CHB-05

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	--	18	27
Presented papers	--	14	10
Resource Persons	--	03	02

2.6 Innovative processes adopted by the institution in Teaching and Learning:

> Revision Test ,Question Bank, Elocution Competition, Seminars,
> Projects organised for Continuous Evaluation & Quality improvement.

2.7 Total No. of actual teaching days
      during this academic year

190

2.8 Examination/ Evaluation Reforms initiated by
      the Institution (for example: Open Book Examination, Bar Coding,
      Double Valuation, Photocopy, Online Multiple Choice Questions)

--

2.9 No. of faculty members involved in curriculum
      restructuring/revision/syllabus development
      as member of Board of Study/Faculty/Curriculum Development workshop

--   --   --

2.10 Average percentage of attendance of students

75%

2.11 Course/Programme wise
   distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A	104	--	7.63	6.87	14.50	9.16
B.COM	111	--	9	25	11	--
M.COM	26	27	65	8	--	--
M.A (ECO.)	10	30	30	40	--	--

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

   IQAC organizes regular review meetings of faculty members to devise new and useful strategies for improvement in teaching – learning process.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	--
UGC – Faculty Improvement Programme	01
HRD programmes	--
Orientation programmes	02
Faculty exchange programme	--
Staff training conducted by the university	--
Staff training conducted by other institutions	02
Summer / Winter schools, Workshops, etc.	06
Others	04

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	07	01	--	--
Technical Staff	--	--	--	--

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC promotes research culture in the institution. In this regard, some Minor Research Project proposals are sent to UGC. One M.R.P. is completed and submitted by a faculty. Teachers are involved in conferences, seminars and publication of research articles. Five Faculties are pursuing Ph.D.

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lakhs	--	--	--	--

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	1	--	--	--
Outlay in Rs. Lakhs	1.65	--	--	--

3.4   Details on research publications

	International	National	Others
Peer Review Journals	01	05	08
Non-Peer Review Journals	--	--	--
e-Journals	--	--	--
Conference proceedings	01	--	--

3.5 Details on Impact factor of publications:

Range [ ]   Average [√]   h-index [ ]   Nos. in SCOPUS [ ]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--	--	--	--
Minor Projects	2016 -17	UGC	1,65,000	1,32,500
Interdisciplinary Projects	--	--	--	--
Industry sponsored	--	--	--	--
Projects sponsored by the University/ College	--	--	--	--
Students research projects *(other than compulsory by the University)*	--	--	--	--
Any other(Specify)	--	--	--	--
Total	--	--	1,65,000	1,32,500

3.7 No. of books published   i) With ISBN No. | 02 | Chapters in Edited Books | -- |

ii) Without ISBN No. | -- |

3.8 No. of University Departments receiving funds from

UGC-SAP | -- | CAS | -- | DST-FIST | -- |

DPE | -- | DBT Scheme/funds | -- |

3.9 For colleges   Autonomy | -- | CPE | -- | DBT Star Scheme | -- |

INSPIRE | -- | CE | -- | Any Other (specify) | -- |

3.10 Revenue generated through consultancy | -- |

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	--	01	01	--	--
Sponsoring agencies	--	UGC	BCUD	--	--

3.12 No. of faculty served as experts, chairpersons or resource persons | 03 |

3.13 No. of collaborations   International | -- | National | -- | Any other | -- |

3.14 No. of linkages created during this year | -- |

3.15 Total budget for research for current year in lakhs :

From Funding agency | UGC | From Management of University/College | BCUD |

Total | 2.75 |

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	--
	Granted	--
International	Applied	--
	Granted	--
Commercialised	Applied	--
	Granted	--

3.17 No. of research awards/ recognitions   received by faculty and research fellows
   Of the institute in the year

Total	International	National	State	University	Dist	College
--	--	--	--	--	--	--

3.18 No. of faculty from the Institution
   who are Ph. D. Guides
   and students registered under them

04

17

3.19 No. of Ph.D. awarded by faculty from the Institution

06

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF --   SRF --   Project Fellows --   Any other --

3.21 No. of students Participated in NSS events:

University level --   State level --

National level --   International level --

3.22 No. of students participated in NCC events:

University level N.A.   State level N.A.

National level N.A.   International level N.A.

3.23 No. of Awards won in NSS:

University level --   State level --

National level --   International level --

3.24 No. of Awards won in NCC:

University level N.A.   State level N.A.

National level N.A.   International level N.A.

3.25 No. of Extension activities organized

| University forum | -- | College forum | -- | | |
| NCC | -- | NSS | 02 | Any other | -- |

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Organized environment awareness drive
- Tree plantation, Blood donation camp

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	2.32 hectare	--	--	2.32 hectare
Class rooms	17	--	--	17
Laboratories	01	--	--	01
Seminar Halls	01	--	--	01
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	--	20	UGC/QIP Pune University	20
Value of the equipment purchased during the year (Rs. in Lakhs)	--	7.94	UGC/QIP Pune University	7.94
Others	--	--	--	--

4.2 Computerization of administration and library

- The Administration block is fully computerized
- The College Library is in process of computerization

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	7542	511603	07	1297	7549	512900
Reference Books	8654	693348	329	97619	8983	790967
e-Books	--	--	--	--	--	--
Journals	36	12934	--	--	36	12172
e-Journals	--	--	--	--	--	--
Digital Database	--	--	--	--	--	--
CD & Video	--	--	--	--	--	--
Others (specify)	563	97515	--	--	119	21604

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	13	--	01	--	--	05	01	--
Added	17	01	04	--	--	--	--	--
Total	30	01	05	--	--	05	01	--

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Administration office is computerized with upgraded software and internet
- Free internet access to students is in the college library

4.6 Amount spent on maintenance in lakhs :

   i) ICT

0.35

   ii) Campus Infrastructure and facilities

1.47

   iii) Equipments

00

   iv) Others

00

Total :

1.82

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Notices are displayed on the notice boards
- Information is provided in prospectus
- Awareness is created among needy students about 'Earn and Learn' scheme to assist them financially and pursue higher education

5.2 Efforts made by the institution for tracking the progression

- Formation of various committees to assign responsibilities
- Periodical review by the Principal in staff meetings
- Analysis of the university examination results
- Interaction with parents and students during parents-students meet

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1052	75	--	--

(b) No. of students outside the state | -- |

(c) No. of international students | -- |

Men | No | % | Women | No | % |
|---|---|---|
| 727 | 69.18 |

| 325 | 30.82 |

	Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
607	140	05	255	00	1007	429	259	50	313	00	1052

Demand ratio   1:1   Dropout % 7.63

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Competitive examination coaching cell

No. of students beneficiaries | 30 |

5.5 No. of students qualified in these examinations

NET `--` SET/SLET `--` GATE `--` CAT `--`

IAS/IPS etc `--` State PSC `--` UPSC `--` Others `--`

5.6 Details of student counselling and career guidance

- Organization of counselling programs
- Display of advertisements of job opportunities on notice board

No. of students benefitted | 08 |

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
--	--	--	--

5.8 Details of gender sensitization programmes

- Organization of *Yuvati Sabha* meetings to address the issues related to girl students
- Women empowerment programmes.

5.9 Students Activities

5.9.1   No. of students participated in Sports, Games and other events

State/ University level `--`   National level `01`   International level `--`

No. of students participated in cultural events

State/ University level `--`   National level `--`   International level `--`

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level [--]   National level [--]   International level [--]

Cultural: State/ University level [--]   National level [--]   International level [--]

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	--	--
Financial support from government	58	2,57,670.00
Financial support from other sources	--	--
Number of students who received International/ National recognitions	--	--

5.11   Student organised / initiatives

Fairs   : State/ University level [--]   National level [--]   International level [--]

Exhibition: State/ University level [--]   National level [--]   International level [--]

5.12   No. of social initiatives undertaken by the students   [03]

5.13   Major grievances of students (if any) redressed: Nil

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

> The propagation of education for dissemination of knowledge, scientific attitude, and infusion of moral values is the motto of the Institution. It gives importance to the values like truth, honesty, character building

6.2 Does the Institution has a management Information System

> Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

> The college implements the curriculum developed by the university. The Principal from the institute participated in curriculum development as B.O.S. members. The institute hosted one national, one state conference and one state level seminar during the academic year. For quality improvement, the college adheres to the teaching plan and individual teachers prepare Question banks for students.

6.3.2 Teaching and Learning

- Student centric teaching methodology
- Focus on interactive teaching methods

6.3.3 Examination and Evaluation

- Revaluation facility made available to students
- Prompt and timely evaluation
- Fair and impartial conduct of examinations

6.3.4 Research and Development

- Deputed faculties to participate in research activities
- One MRP completed and submitted
- Monetary assistance to faculty for participating in conferences/seminars

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Strengthening of the Library by addition of books and periodicals
- Installation of Surveillance System with CC TV facility having 10 Cameras

6.3.6 Human Resource Management

- Appreciation of the staff for their achievements
- Extra responsibility of various committees

6.3.7 Faculty and Staff recruitment

- Faculty and Staff is recruited on the vacant posts as per the rules of State Government, UGC and the policy of the Management of the Institute

6.3.8 Industry Interaction / Collaboration

- Initiatives for industry interaction / collaboration
- Organization of collaborative activities

6.3.9 Admission of Students

- Admission is given to all as per intake capacity
- Fair and transparent admission process as per the university and government rules.

6.4 Welfare schemes for

Teaching	● Loan facility available through the Institute's cooperative credit society
Non teaching	● Loan facility available through the Institute's cooperative credit society
Students	● Financial assistance available through University's 'Earn & Learn Scheme'

6.5 Total corpus fund generated

5000

6.6 Whether annual financial audit has been done   Yes √   No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	University(LIC)	Yes	Management
Administrative	Yes	Government	Yes	Management

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes [√]   No [ ]

For PG Programmes   Yes [√]   No [ ]

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Not Applicable

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Not Applicable

6.11 Activities and support from the Alumni Association

- Organization of Alumni meets
- Alumni Association assists Institution resolve the hurdles

6.12 Activities and support from the Parent – Teacher Association

- Organization of Parent–Teacher Meets
- Felicitation of the students for their academic achievements

6.13 Development programmes for support staff

- On the job training to the newly recruited staff
- Deputing the staff to participate in workshop on administrative work

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Tree plantation
- Maintenance of the college garden

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Rain water harvesting system

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Extension activities conducted as per plan in the beginning of the year

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

- Career oriented course for rural girls
- Conducted lecture series in collaboration with Savitribai Phule Pune University

Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

- Display of posters
- Organization of lectures
- Tree plantation

7.5 Whether environmental audit was conducted?   Yes   No

√

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

- The College is located in the rural area
- Infrastructural facilities on hand
- Beautiful and pollution free campus
- Central library having number of books
- Non-Residential girls' hostel
- Competitive Examination Guidance Cell
- Two NSS units
- Research oriented faculties

8. **Plans of institution for next year**

● To develop a separate Library building with excellent reading room and reference material

Name : Mr. Digambar M. Bhise   *Name : Prin. Dr. Sunilkumar B. Kurane*

Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

_____***_____